

**Annual General Meeting of the Science Fiction and Fantasy Association of New Zealand (SFFANZ) held at West Plaza Hotel, Wellington, during Icon on March 28, 2005.**

**Meeting Opened:** 10.17am  
**Present:** 21 members  
**Apologies:** James Dignan  
Ross Temple  
Simon Litten  
Annette Bergner  
Martin Kealey

Maree Pavletich recorded a proxy vote for Matthew Pavletich

**Minutes of the previous meeting**

Brian Howell moved:

*"That the minutes of the previous meeting held at ConTour on 12 April 2004 be taken as true and accurate."*

Lyn McConchie seconded the motion.

Carried unanimously.

**Matters Arising**

There were no matters arising at this point in the meeting as all points from last year's meeting would be discussed during the course of this year's AGM.

**Financial Report**

As treasurer, Simon Litten, was unable to attend the meeting, Norman Cates presented the accounts. Norman reported that donee status had not yet been achieved due to ongoing issues with the Inland Revenue department. This issue will be followed up.

Keith Smith questioned why the costs for the making of the Sir Julius Vogel Awards were not in the 2004 final accounts. Norman indicated that he has yet to present the Board with the bill for this and that they would appear on next year's statement of accounts

Keith Smith moved:

*"That SFFANZ express a vote of thanks to Weta Workshop for making the trophies."*

Kelly Buchanan seconded the motion.

Carried unanimously.

Lyn McConchie moved:

*"That the accounts as presented be accepted as a true and fair record of the financial status of the Science Fiction and Fantasy Association of New Zealand."*

Brian Howell seconded the motion.

Carried Unanimously.

**Nomination of Officers**

Norman reported that, with the exception of Simon Litten, the incumbent members of the board were happy to stand in their positions again. There was discussion of how many people were required for the board, and following this, a call for nominations was held. There were none.

Brian Howell moved:

*"That nominations now be closed"*

Norman Cates seconded the motion.

.Carried.

Brian Howell further moved:

*"That the incumbent nominations for the board be accepted as the Board."*

Brett Tamahori seconded the motion.

Carried.

The board is:  
Norman Cates  
Maree Pavletich  
Lynelle Howell  
Annette Bergner  
James Dignan  
Ross Temple  
Brian Howell  
Martin Kealey

Keith Smith moved:

*"That a vote of thanks be given to the outgoing Board for their efforts"*

Peter Hamilton seconded the motion

Carried unanimously.

## **General Business**

### **Sir Julius Vogel (SJV) Trophies**

Norman reported that SFFANZ has sufficient money to make 50-100 trophies, but that would take all the money the Association has. He is trying to find a sponsor in order to be able to make 100 trophies so that they don't have to be made each year. Unfortunately Creative New Zealand is not able to support this type of activity.

### **SFFANZ donee status**

Lyn McConchie asked further questions about donee status and Norman reported that Simon Litten (the former treasurer of the Association) had not found a way to get donee status.

Maree Pavletich asked that should SFFANZ receive donee status, donations are called for from the membership above the current \$10 membership fee.

The meeting reaffirmed a commitment to having no sponsors' names on the SJV trophies, but that mention on literature was appropriate.

### **Hall of Fame**

Norman reported that he has been working on the Hall of Fame for the website over the past year, but that work still needed to be done on this project.

### **Web lists**

Colin Dijkstra reported that he will be doing some work on the email lists to ensure their accuracy over the coming year.

### **NZSFW**

Norman reported that the New Zealand Science Fiction Writers was being wound up last year. He reported that in principle SFFANZ is happy to take on the role of incorporating NZSFW into SFFANZ. This is still to be done.

### **Fan Funds**

Maree Pavletich reported that she had listed SFFANZ (after consultation with the Board) as the body administering the raffle run for FFANZ during the course of Icon. This needed to be done if it is a Type 2 raffle (one which makes more than \$500). She wanted to thank SFFANZ for allowing her to do this and indicated that the obligation of SFFANZ in that respect was now complete.

She raised the issue of formalising a relationship between Fan Funds and SFFANZ and suggested that the accounts come under the auspices of SFFANZ (whilst still being separate accounts). The following discussion centred on how signatories for these accounts would work, and whether SFFANZ itself would administer the funds, or whether the independent fan fund administrator (whoever that might be) would do this.

It was agreed that it needed to be clear that while the account would come under SFFANZ, it would be up to the individual fan fund administrator to manage the funds. Brian Howell suggested that the fan fund administrators be co-opted to the board and the fan fund account signatories be the administrator and either the secretary or the treasurer of SFFANZ. No additional vote was taken about this.

Lyn McConchie reported that she had been the assistant FFANZ administrator for a number of years and that during her time there had never been a formal process for FFANZ. Maree Pavletich (the current FFANZ administrator) agreed to look at writing something up, along with Ross Temple and Rose Mitchell (previous FFANZ administrators), Lyn is also to contribute her knowledge too.

Andrew Ivamy (a visitor to the meeting) indicated that the profile of fan funds in general needs to be raised.

Maree Pavletich moved:

"That the New Zealand part of the Fan Fun of Australia and New Zealand (FFANZ) come under the auspices of SFFANZ, but administration and fund raising be the responsibility of the FFANZ incumbent or administrator."

Brian Howell seconded the motion.

Carried unanimously.

Norman Cates moved

"That the New Zealand part of the Down Under Fan Fund (DUFF) come under the auspices of SFFANZ but administration and fund raising be the responsibility of the DUFF incumbent or administrator."

Maree Pavletich seconded the motion.

Carried unanimously.

Further discussion was held about whether a member of the Board should be responsible for fan fund oversight. It was discussed that this should be an internal Board decision, much like the appointment of a secretary and treasurer.

Maree Pavletich moved:

"That the meeting directs the board to sort out the matter of signatures and liaison with the Fan Fund administrators"

Kevin MacLean seconded the motion.

Carried with 1 abstention.

### **Promotion and Publicity**

Linnette Horne asked what efforts were being made to promote SFFANZ and the SUV's. Norman replied that not a lot was being done, although a press release for SJV winners will shortly be sent out. Armageddon advertising is also being done for SFFANZ and upcoming conventions.

It was noted that the SJVs need more publicising. Kevin MacLean reported that the information is being disseminated in Canada and the UK.

Norman indicated that SFFANZ needs to work more on a press page and further publicity of Association and Vogels. This is another project for the coming year.

Suggestions of Neil Gaiman, Tom Cardy (a journalist with Dominion Post and a Fan), Locus and SF Chronicle be used as avenues for getting the SJVs publicised. The membership of SFFANZ are also to be asked to contribute suggestions names of people and places we could contact to raise the profile using the Science fiction Propaganda And Mail-out (SPAM).

Norman admitted that insufficient action had been taken and understood the concerns expressed.

(Boot applied to rear).

### **Patron and Sponsor**

Lyn McConchie expressed concern that this had still not been progressed. Tamsin Rigold suggested one avenue might be a young adult novelist such as Margaret Mahy.

(Boot applied to left butt check).

### **Administrivia**

Peter Hamilton asked that the minutes of the previous Annual General Meeting be sent out with the notice of upcoming meetings to allow people time to read them before the event.

Lyn McConchie moved:

"That the minutes of the previous meeting and agenda for upcoming meeting be sent to SFFANZ members a minimum of 30 days prior to the AGM."

Maree Pavletich seconded the motion.

Carried unanimously.

### **SF Calendar**

Norman reported that the logistics of this calendar are being worked out, but noted it is an ongoing project. Jacqui Smith reported that Conclave may be able to assist with printing as they have successfully put together a calendar for fundraising purposes.

Jayne Gock suggested that Jeremy Bishop be contacted because of his work with comic artists.

There being no further business the meeting closed at 11.20am

### **Convention bidding for 2006.**

Bids were taken from the floor.

Conspiracy 2 – Stephen Pritchard and Jessica Ihimiera-Smiler

To be held in Wellington, although no guests or location had been sorted at time of bidding. Cancer society would be the nominated charity.

Adrienne Losin reported that the Australian 2007 convention will be decided in June, and that the 2007 bid winners might wish to talk to them about guests etc.

Bill Geradts

Convention to be held in Wellington on a non-holiday weekend over three days in combination with an Armageddon Pulp Expo.

A vote was held by a show of hands with the results as follows:

Conspiracy 2	23
Bill Geradts	19
Abstentions	7

Conclave gave a short presentation about their event being held at Queen's Birthday Weekend in 2006.

There being no further business, the meeting closed at 11.55am.